**EUJS Re-granting to member unions 2023**

**The Next Step**

**Annex I**

**Narrative Application**

**INSTRUCTIONS**

This form consists of three parts:

***Annex I*** is the narrative description of the project.

***Annex II*** is the financial description of the project.

***Annex III*** consists of mandatory declarations of honour.

Please fill out all annexes and all sections and submit it by **21 May 2023, 23.59 CET** to the following email *address: grant@eujs.org.*

***Annex I should not be longer than 10 pages.***

For any questions regarding the application, you can reach out to Sarah Takolander (sarah@eujs.org) for practical questions and Eryn Sarkin (eryn@eujs.org) for narrative questions.

1. **Contact information**

*For multiple organisations, copy/paste the section below. There can only be one coordinating organisation.*

|  |  |
| --- | --- |
| Name of Organisation |  |
| Role | **Coordinator (Lead)  Beneficiary (partner organisation)** |
| Address |  |
| Registration no. of non-profit entity |  |
| Name of legal representative |  |
| Name of contact person |  |
| Phone and email address of project contact person |  |

…

1. **Project description**

|  |  |
| --- | --- |
| Name of Project: |  |
| Start date of project |  |
| End date of project |  |
| Total budget of the project |  |
| Requested contribution |  |
| Co-funding rate | (minimum 10%) |
| Sources of Co-funding |  |

* 1. **Thematic Priority (check at least one)**

**Raise awareness of antisemitism, racism, and other forms of discrimination**

**Foster Jewish life and raise awareness of Jewish life, culture, and tradition**

**Promote the memory of the Shoah**

**Build capacity for member unions**

**Carry out actions in support of people fleeing Ukraine**

**Raise environmental awareness**

* 1. **Project Description**

*Please provide a brief description of the project (max. 1 page)*

* 1. **Objectives and needs of the project**

*What are the concrete objectives of the project and what are the needs that it seeks to address? How do these relate to the thematic priority(ies)? (max. 500 words)*

* 1. **Project team and experience**

*Who will be implementing the project? List all team members and their relevant experience.*

* 1. **Methodology**

*Please explain how you will implement the project and why this is the most suitable way to achieve the project’s objectives.*

* 1. **List of Activities and outputs**

*Please describe all the activities of the project and how each of them contribute to achieving the objective of the project. Which outputs will result from each of the activities?*

|  |  |
| --- | --- |
| ***Activity*** | ***Output*** |
|  |  |
|  |  |
|  |  |
| *…* |  |

* 1. **Expected project results and indicators**

*What will be the concrete results from the implementation of the project in the short, medium, and long term? Please list expected project results using clear and measurable indicators. The indicators must be measurable. These results need to be clearly linked to the objectives and to the activities in the previous sections.*

* 1. **Target group/s**

*Which target groups will benefit from the implementation of the group? Why have you chosen to focus on them? Please describe these target groups and link them to achieving the expected project results, taking into account gender equality and non-discrimination.*

1. **Project timeline**

*Please provide a timeline for the implementation of each of the project activities.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Activity** (same list as 2.6) | **Start date** | **End date** | **Implementing organisation/s** |
| *1.* |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. **Evaluation of risks**

*What will be the main risks of implementing the project and which measures can you take to mitigate these risks?*

|  |  |
| --- | --- |
| **Risk** | **Mitigating measure** |
| *1.* |  |
| **…** |  |
|  |  |
|  |  |